



Welcome to 2016-2017!

Foregoing a central theme, our 2016 conference is all about questions, modeling the ways questions stimulate investigation, creation, and action, whether in the crafting of an argument or the organizing of communities. The past couple years have been full of changes, and we're beginning this year with an opportunity to reflect on our identities, as a program and as individual instructors. What goals do we share, program-wide? How do we each adapt them to our individual needs and the needs of our classes? What does it mean to teach written ethical inquiry in our current cultural, social, and political environments? And how do we go about doing that on a day-to-day basis? In all our conference sessions, our focus will be on discussion and reflection—on working together as a program to figure out who we are and what is important to us.

Here is to a new year full of great conversation!

Your 2016/17 Assistant Directors,
Margaret Bostrom, Justin Brock, and Rachel Tanner

Conference Schedule

Use the symbols below to find which sessions you are required to attend.

Experienced teachers are welcome to participate in any of the sessions designed for first-year teachers.

T = Required for CTW Tutors (**T*** means recommended but not required)

N = Required for New GE Instructors (taking ENG 612)

G = Required for Returning GE Instructors

P = Required for Pro Tem Instructors

C = Required for Career Instructors

Monday, September 19

9:15-9:45	Computer Room Orientation (Shift 1) (in pre-assigned groups)	N	232 PLC
10:00-11:50	ENG612 Welcome	N	176 ED
12:00-12:30	Computer Room Orientation (Shift 2) (in pre-assigned groups)	N	232 PLC
12:30-4:30	University-wide New GE Training Required for all grad students in their first year of GE		156 STR

English Department Staff

Susan Meyers

Executive Secretary to Composition

Office: 118 PLC

Phone: 346-1516

Email: susani@uoregon.edu

Contact Susan if you...

- have an emergency that will keep you from teaching (also contact the Directors).
- need to cancel or change your office hours.
- have questions about your textbooks.
- notice something strange about your roster (but not to add students).
- aren't receiving comp list-serve emails.
- have any trouble with your office phone.

Melissa Bowers

Manager of Administrative Services

Office: 118 PLC

Phone: 346-1506

Email: bowersm@uoregon.edu

Contact Melissa if you...

- need a room change to accommodate accessibility needs.
- have questions about your employment contract or payroll.
- need to discuss your teaching schedule.

Karen McClain

English Dept Receptionist and UG Clerk

Office: 118 PLC

Phone: 346-1500

Email: mcclain2@uoregon.edu

contact Karen if you...

- have difficulties with the printers.
- want to request an increase to your copy allowance.
- have trouble with your 232/228 code.
- lock yourself out of your office.

John Burrige

Administrative Computer Support

Office: 234 PLC

Phone: 346-3570

Email: burridge@uoregon.edu

contact John if you...

- have difficulties with the computers.

Composition Program Contacts

Please always read and promptly respond (when necessary) to emails from program staff.

Directors of Composition

Carolyn Bergquist

Director of Composition

Office: 124 PLC

Phone: 346-2695

Email: cjb@uoregon.edu

Miriam Gershow

Associate Director of Composition

Office: 105 PLC

Phone: 346-0051

Email: mgershow@uoregon.edu

Contact the Directors if you...

- have any questions about teaching and/or pedagogy.
- need some help problem-solving around a difficult student or classroom situation.
- want to coordinate with other campus programs like AEC or AEI.
- have a question best handled by a supervisor.
- have an emergency that will keep you from teaching (also contact Susan).

Assistant Directors of Composition

Margaret Bostrom

mbostrom@uoregon.edu

On Duty: Winter, Spring

Justin Brock

jbrock@uoregon.edu

On Duty: Fall, Spring

Rachel Tanner

ret@uoregon.edu

On Duty: Fall, Winter

Office: 241 PLC

Phone: 346-0531

Email: assistdir@uoregon.edu

Contact the Assistant Directors if you...

- have a question about procedures, syllabi, or course design.
- want to talk about an idea, a teaching difficulty, or a success story.
- suspect a misconduct case.
- want to join an Inquiry Group or write a post for the Resources blog.
- don't know whom to ask about something.

The Center for Teaching Writing

John Gage

Director

Office: 205 PLC

Phone: 346-3922

Email: jgage@uoregon.edu

Liz Curry

Assistant Director

Office: 241 PLC

Phone: 346-0531

Email: curry2@uoregon.edu

Contact the Assistant Director if you...

- have questions about WR 195 or the CTW tutorial.

Tuesday, September 20

9:00-9:30	Coffee Service		302 GER
9:30-11:00	Introductory Session	T* N G P C	302 GER
11:15-12:00	The New 2-Cycle WR 121	T* N G P C	302 GER
1:30-3:30	How do we fashion community?	N	302 GER
	Pro Tem Instructor Meeting	P	253 PLC
2:00-3:30	New Tutor Orientation	T	269 PLC
4:00-5:00	ENG 613 Mentor/Apprentice Meeting	T	269 PLC

Wednesday, September 21

9:30-11:30	How do we thematize courses?	N	302 GER
	Career Instructor Meeting	C	448 PLC
10:30-12:30	Introduction to Writing Pedagogy	T	269 PLC
12:00-1:00	Inquiry Groups Introductory Meeting		448 PLC
	Computer Classroom (184 PLC) Training Required for all teaching 184 PLC for the first time		184 PLC
1:30-3:30	How do we teach sympathetic, critical reading?	T*N	302 GER
	Returning GE Instructor Meeting	G	117 ED
3:30-5:00	ESL Panel for Tutors	T	

Thursday, September 22

9:30-11:30	How can we fairly (and efficiently) evaluate student work?	N	176 ED
1:00-3:30	Syllabus Checks	N	TBA
1:00-2:00	Former Tutor Panel: Tricks and Tips	T	269 PLC
2:30-3:30	2-Cycle WR 121 Recap and Technical Training	T	269 PLC

Announcements from the Administrative Staff

Notes

From the English Department Manager

- Email is the most common method of communication that staff will use to reach you with announcements and/or information. Please check your email regularly and respond promptly, if necessary. Staff can only use uoregon email addresses to communicate with you via email.
- You should be receiving email from a listserv specific to your area or areas (GTF, Comp, Faculty, etc.). If you find that colleagues are receiving emails and you are not, and you believe you should be included on a listserv, please contact Susan Meyers immediately.
- Please do not hesitate to contact the office if you have a question or need clarification. Feel free to email staff as appropriate and as needed. If you are not sure who to contact, Susan Meyers and/or Melissa Bowers are great starting contacts (or flip to the last pages of this program!).
- The Administrative Manual on the English Resource webpage is a great source of information about the Department. If you have questions about the material in the manual, please don't hesitate to contact Melissa Bowers.
 - To access the English Resource site, go to english.uoregon.edu and click the "English Department Resources" link at the very bottom of the page. The password is *Aristotle*.
 - Don't forget to also check the Comp Policies and Procedures Manual on our Teacher Resources

Syllabi Are Due By 5pm on Monday, September 26

Look for an email from the ADs later this week with submission details.

While you finish your syllabi, please remember...

- to check the "Syllabus Design Requirements" on the Teacher Resources site, to make sure you have all the required language and sections.
- that you need 4 hours of office hours each week.
- that you can only assign two readings outside of your course reader/casebook. You should provide links to the original sources of those readings (ideally via a library database), instead of distributing copies.
- there are no classes on Nov 24-25, for Thanksgiving. If you're going to cancel your class on Nov 23, it counts toward your 3-hour cancellation maximum, and you must have a way to make up the contact hours with your students.

Snag an AD any time to ask your syllabus/scheduling questions!

Thursday, September 24

9:30–11:30 How can we fairly (and efficiently) evaluate student work?

Required for first-year instructors

Presenters: April Anson, Tina Boscha, Nick Recktenwald, Emily Simnitt,

Grading can be a challenging and nerve-wracking part of a writing class, for instructors and for students. Grading quizzes, reading responses, peer reviews, and “intangibles” like participation or engagement can also demand a huge amount of time and energy. This session will explore the expectations and priorities are you generating for your students as you design and implement your course materials.

11:30–1:00 Lunch Break

1:00–2:00 Former Tutor Panel: Tricks and Tips

Required for all tutors

1:00–3:00 New Teachers: Syllabus Checks & Tech Orientation

Required for first-year instructors

1:00-2:00: Groups 1-3

2:30-3:00: Groups 4-6

Sign up for your syllabus check group during the 612 Welcome Meeting. Make sure to bring a copy (paper or electronic) of your complete syllabus draft.

2:30–3:30 2-Cycle WR 121 Recap and Technical Training

Required for all tutors

Join an Inquiry Group!

Inquiry Groups are a new way to engage with other teachers in our community, to discuss questions and concerns related to teaching comp. Want to know more? Grab your lunch and come to the introductory meeting!

Wednesday, 12pm-1pm in PLC 448

WR 195

The Center for Teaching Writing (CTW) offers WR 195 as a one-credit course to composition students in WR 121, 122, and 123. Students improve their writing and reasoning skills by meeting at least seven times during the term for 50-minute sessions with tutors (English PhD students), who have special expertise in the concepts, strategies, and skills taught in WR 121. This tutorial class is meant primarily for students whose entrance exam scores indicate that they might need extra support to meet college-level writing standards. But enrollment is also open to students who do not fit these criteria, and simply desire more hands-on assistance with their writing. Students' enrollment in WR 195 is technically confidential, but after each tutoring session, they receive an email assessment of the session from their tutor that also goes to the student's WR 121 instructor as a way of helping to track that student's progress.

For additional information, please contact Liz Curry curry2@uoregon.edu

check out the newly redesigned



featuring...

- program announcements
- revamped course outlines and program syllabi for all WR courses
- newly organized teaching resources, including lesson plans and activities shared by experienced writing teachers

plus!

new blog posts at least every week, sharing thoughts, insights, and experiences from comp staff and teachers. **Check the site regularly for new information, and to engage in conversation with your fellow teachers!**

Wondering whom to contact to get information about anything comp-related? Flip to the Composition Program Contacts section at the back!

Tuesday, September 20

9:00–9:30 **Coffee Service**

9:30–11:00 **Introductory Session**
Required for all instructors
Recommended for tutors

11:00–11:15 **Break**

11:15–12:00 **The New 2-Cycle WR 121**
Required for all instructors
Recommended for tutors

Starting this fall, all WR 121 teachers have the choice to teach the traditional 3-cycle version of the course, or a new 2-cycle version. This brief session will cover the course work requirements of the 2-cycle version, and we'll hear from some teachers who piloted it last spring.

12:00–1:30 **Lunch Break**

1:30–3:30 **How Do We Fashion Community?**
Required for first-year instructors

Presenters: Angela Rovak, Courtney Floyd, Nikki Silvestrini
An instructor assists in the creation of a classroom community, negotiating between their teaching style and their students' expectations. This session will consider the formation of those communities. We will also explore how classroom expectations—yours and your students'—are intertwined in the creation of a discourse community, as you and your students make a space of shared topics, terminology, and frameworks.

1:30–3:30 **Pro Tem Instructor Meeting**
Required for all pro tem instructors

2:00–3:30 **New Tutor Orientation**

4:00–5:00 **ENG 613 Mentor/Apprentice Meeting**
All teachers who are mentoring a tutor this term must attend this meeting.

Wednesday, September 21

9:30–11:30 **How do we thematize our courses?**
Required for first-year instructors

Presenters: Rose DeBell, Katie Jo LaRiviere, Bess Myers, Helen Huang
This session will focus on choosing cycle and course themes, and using those themes to set the goals of our courses. You will have the chance to consider how to construct groups of readings and to start to formulate ideas you would like to focus on to help guide class discussion.

9:30–11:30 **Career Instructor Meeting**
Required for all career instructors

10:30–12:30 **Introduction to Writing Pedagogy**
Required for all tutors

11:30–1:30 **Lunch Break**

12:00–12:45 **Computer Classroom (184 PLC) Training**
You must attend this training if you're going to be teaching in 184 PLC for the first time this year.

12:00–1:00 **Introduction to Inquiry Groups**
Interested in getting together with other smart folks to talk about teaching? Do you have a question or topic you'd like to explore with your colleagues? Looking for support with a particular teaching challenge? Bring your lunch and help us launch this new program!

1:30–3:30 **How do we teach sympathetic, critical reading?**
Required for first-year instructors; Recommended for tutors
Presenters: Kara Clevenger, Alison Lau-Stephens, Avinnash Tiwari
This session will engage different approaches to teaching sympathetic and critical reading. Once you've designed your syllabus & chosen your course readings, how will you get students to engage with difficult content and also with each other? How can out-of-class assignments help you get the most out of your in-class discussions? What strategies work well for teaching students who enter our classrooms with a wide range of experiences, confidence levels, and skills?

1:30–3:30 **Graduate Employee Instructor Meeting**
Required for all returning GE instructors

3:30–5:00 **ELL Panel for Tutors**